

# Cadet Orientation Flight (Glider) Report

<b>Tow Aircraft Data</b>	<div style="display: flex; justify-content: space-between;"> <div>Flight Release Number <input style="width: 150px;" type="text"/></div> <div>Location <input style="width: 60px;" type="text"/></div> <div>Flight Date (MM/DD/YYYY) <input style="width: 60px;" type="text"/> / <input style="width: 60px;" type="text"/> / <input style="width: 60px;" type="text"/></div> <div>Tow Aircraft Information  <input type="checkbox"/> CAP    <input type="checkbox"/> Commercial    <input type="checkbox"/> Member    <input type="checkbox"/> Ground </div> </div>																																																																							
	<b>*** Complete if a Ground Tow or by Commercial Aircraft ***</b>																																																																							
	<div style="display: flex; justify-content: space-between;"> <div>Tow Aircraft Tail Number N</div> <div>Commercial Tow Charge</div> <div>Glider Rental Charge</div> <div>Total Reimbursement</div> </div> <div style="text-align: center; margin-top: 10px;"> <span>+</span> <span>+</span> <span>=</span> </div>																																																																							
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<b>Validation</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Flight</th> <th>Cadet's CAPID</th> <th>Cadet's Last Name</th> <th>FI</th> <th>Glider Tail Number</th> <th>Glider Pilot's CAPID</th> <th>Syl #</th> <th>Flight Time</th> </tr> </thead> <tbody> <tr><td>Flight # 1</td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 30px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 30px;" type="text"/></td><td><input style="width: 60px;" type="text"/></td></tr> <tr><td>Flight # 2</td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 30px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 100px;" type="text"/></td><td><input style="width: 30px;" type="text"/></td><td><input style="width: 60px;" type="text"/></td></tr> <tr><td>Flight # 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<p><b>Person Completing &amp; Approving This Form: (By signing this form, you attest that the information presented is true and accurate.)</b></p> <div style="text-align: right; margin-top: 10px;"> <input style="width: 80px; height: 30px;" type="text"/> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>FI    MI    Last Name    CAPID    <input style="width: 30px; height: 30px;" type="checkbox"/> Posted To NHQ</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>Phone    Date Signed (MM/DD/YYYY)</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>E-Mail Address:</div> <div>Signature of Person Completing Form</div> </div>																																																																								
<b>***** Send to Headquarters, Colorado Wing Attn: COWG/DO7 w/all fuel receipts attached. *****</b>																																																																								



# CADET ORIENTATION FLIGHT (GLIDER) CONSOLIDATION REPORT COWGF 7T INSTRUCTIONS

Cadet Glider O'Flight Data Entry Instructions for filling out the COWG Form 7T.

1. **Tow Aircraft Data.** The CAPF 7T is designed to log the tow aircraft's time for reimbursement. The cadet flight time is logged for cadet O'Flight Credit.
  - a. **Tow Aircraft information**
    - (1) **Flight Release Number:** (Optional) Enter the name of the flight release officer or the flight release number.
    - (2) **Location:** Enter the Airport Code where the flights originate
    - (3) **Flight Date:** Enter date as indicated. The program will not accept "05". You must enter "2005".
    - (4) **Tow Aircraft Information:** Select CAP, Commercial, Member Furnished, or Ground.
  - b. **Ground Tow and Commercial Aircraft**
    - (1) **Tow Aircraft Tail Number:** Enter the tow aircraft tail number.
    - (2) **Commercial Tow Charge:** This is the cost of the tow aircraft. Attach Tow invoice to form.
    - (3) **Glider Rental Charge:** This is the cost of a glider rental if the wing glider is not available.
    - (4) **Total Reimbursement:** Total Reimbursement = (Commercial tow charge + any glider rental).
  - c. **Tow by Corporate or Member Aircraft:**
    - (1) **Tow Aircraft Tail Number:** Enter the tow aircraft tail number.
    - (2) **Tow Pilot CAPID:** Enter the CAPID if the pilot flying the corporate or member owned.
    - (3) **Total Ferry Time:** Enter any ferry time.
    - (4) **Total FlightTime:** This must be the total Hobbs time of all syllabus tows.
    - (5) **CAPR 173-3 Rate:** Enter the rate associated with the aircraft being used IAW CAPR 173-3.
    - (6) **Glider Rental:** This is the cost of a glider rental if the wing glider is not available.
    - (7) **Total Fuel/Oil Receipts:** Enter the total of all Corporate or Member Owned tow aircraft fuel/oil receipts. **All receipts must be attached to the COWGF 7T when it is forwarded to wing.**
    - (8) **Total Reimbursement:** Total Reimbursement = (Ferry Time + Tow Time) X (Rate) + (glider rental charge + Fuel/Oil Charges).
2. **Cadet Orientation Flight Data.** This form is designed to accept seven separate flights. Each Flight will consist of an orientation pilot in the back seat and a cadet in the front seat. Flight 2 will begin when the cadet in the front seat is replaced.
  - a. **Flight # 1.** Enter the Cadet CAPID, Cadet's Last Name, Cadet's First Initial, Glider Tail Number (Note: This is important when a tow aircraft is towing more than one glider.), Glider Pilot's CAPID, Syl #, and Flight Time.
  - b. **Subsequent Flights:** For each subsequent flight enter the Cadet CAPID, Cadet's Last Name, Cadet's First Initial, Glider Tail Number, Glider Pilot's CAPID, Syl #, and Flight Time.
  - c. **If more than 7 flights are flown by this tow aircraft,** on this date, by this pilot, add another COWG Form 7T. Enter Page 1 of 2 or Page 2 of 2 at the bottom.
3. **Validation.** The validation section is self explanatory. Enter the personal data on the person completing and approving this form, initials and name, CAPID, phone number, date signed and E-Mail Address. Signing the form indicates that the information is accurate. **Mark the "Posted To NHQ" if you have entered the data into the "After Flight Reporting" system.** If you don't have "After Flight Reporting" system access contact your wing WSA.

**Ensure all fuel receipts are attached.**

**Forward the original of this form to Headquarters, Colorado Wing at COWG/DO7  
within 7 calendar days after flight.**